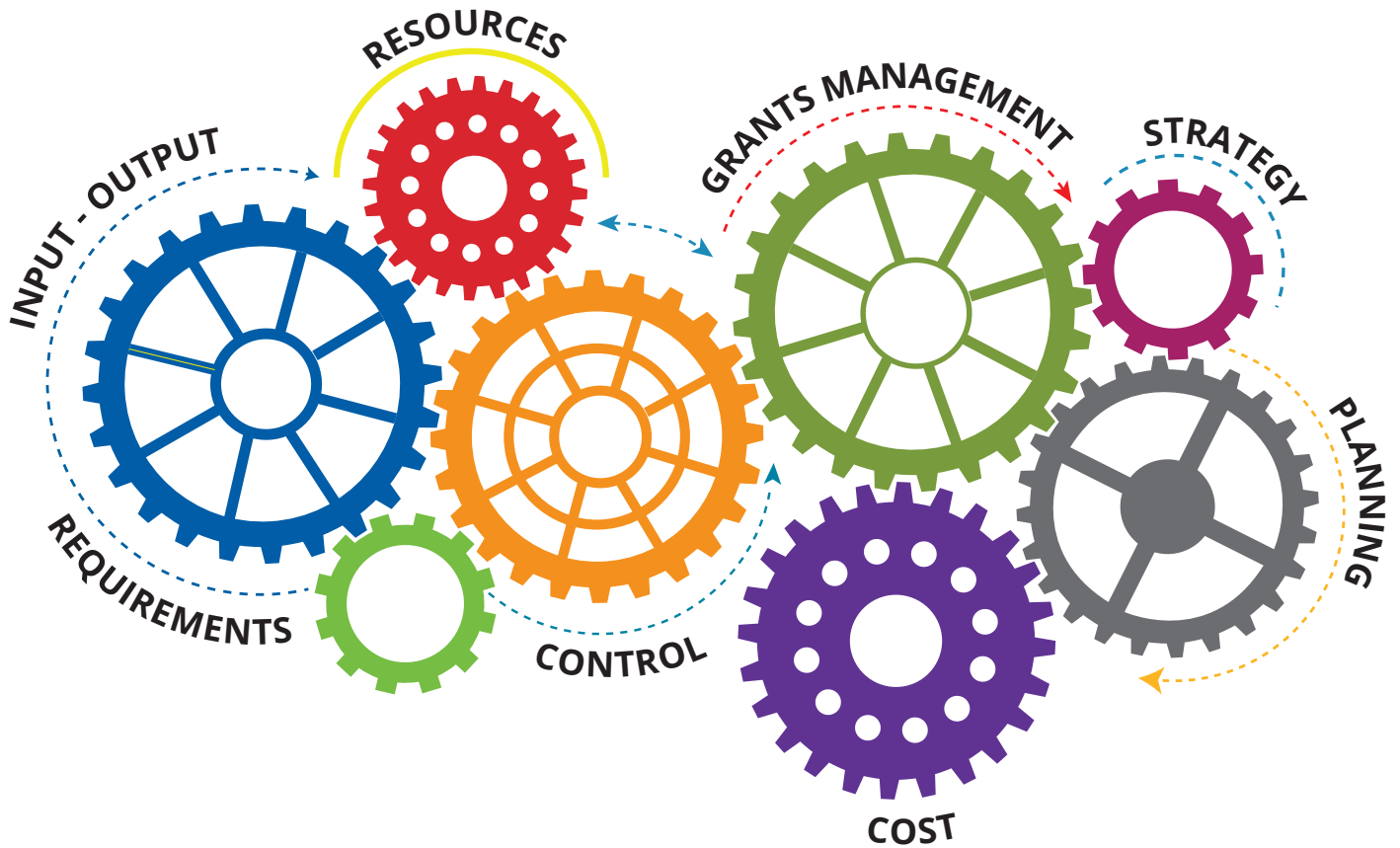




NATIONAL ASSOCIATION OF
COMMUNITY HEALTH CENTERS®



Introduction to CHC Finance

*Understanding the Essential Functions of
the HC Financial Operations Leader*

January 16–17, 2025 • Austin, TX



NATIONAL ASSOCIATION OF
COMMUNITY HEALTH CENTERS®

2025 TRAINING

Introduction to CHC Finance

*Understanding the Essential
Functions of the HC
Financial Operations Leader*

January 16-17, 2025

Austin, TX

This training will provide Continuing Education Unit (CEU) and Continuing Professional Education (CPE) credits. This program has been recommended for 14.2 CPE in the "Specialized Knowledge" category and 12.25 CEU.

Delivery Method:
Group Live

Prerequisites/Pre-Work:
None

Program Level:
Basic

Duration of Training:
Two Days

Advanced Preparation:
None

If you have any questions,
please reach out to
eventlogistics@nachc.com.

2025 TRAINING

Introduction to CHC Finance

*Understanding the Essential Functions of the HC
Financial Operations Leader*

NACHC's "Understanding the Essential Functions of the Health Center Financial Operations Leader" is a two-day workshop designed to equip financial operations leaders with the foundational knowledge required to effectively manage the financial aspects of Community Health Centers (CHCs). Participants will gain insight into the history of CHC funding, develop skills to build efficient financial systems, and learn to navigate key regulatory frameworks such as the Section 330 grant. This training serves both new and experienced leaders, ensuring they can maintain compliance, safeguard assets, and drive sustainable financial performance. The content is aligned with NACHC's CFO Competencies and Professional Development Tool, which guides professional growth in health center financial management.

Learning Objectives:

- ▶ Understand the key financial management frameworks, including compliance with Section 330 grant requirements.
- ▶ Develop skills to create and implement effective accounting systems and financial reports that align with CHC operations.
- ▶ Evaluate financial leader competencies using the NACHC CFO Competencies and Professional Development Tool for professional growth.

This training will focus on the following CFO Competencies:

- Grant Compliance (Level 3)
- Accounting and Finance Operations (Level 3)
- Business Communication (Level 3)

Austin, TX • January 16-17, 2025

Pricing Information:

Early Bird Registration Fee: \$875 if registration received by January 2, 2025

Regular Registration Fee: \$975 if received after January 2, 2025

Registration Cut-off Date: January 9, 2025

To register online for these seminars, visit: www.nachc.org and click Trainings & Events. For questions, comments or complaints contact trainings@nachc.org or 301-347-0400

Hotel Information:

Hotel: Hilton Garden Inn Austin University Capitol District

Address: 301 W 17th St, Austin, TX 78701

Group Rate: \$149/night

Hotel Reservation Cutoff Date: December 15, 2024

Instructions: Book your room online [here](#).

NACHC has negotiated a discounted rate from January 15-17, 2025, which will be honored until the cutoff date or until the block has sold out, whichever occurs first.

Tip: We encourage you to register and pay (by credit card) for this training and book your hotel accommodations on the same day. A confirmed hotel reservation does not guarantee a spot in the training. If you have not received confirmation for participation in the training, you will be responsible for any hotel cancellation fees.



Day 1 • Thursday, January 16, 2025

9:00 – 10:30 am

State of the Union:

Expectations for Health Center Financial Management Today

Introduction to Community Health Finance. This session will cover the history of health centers, including relevant financial issues. Community Health Center history, purpose, funding, key role of financial operations leaders in assuring the health center can fulfill its mission. The purpose is to ground the learner in the importance/relevance of their role in the health center.

Gervean Williams, Director, NACHC

1.8 CPE Specialized Knowledge – Technical/ 1.5 CEU

10:30 – 10:45 am

Break

10:45 am–12:30 pm

Operating a Finance Department

This session will focus on developing accounting systems and generating reports. During this session we will provide an in-depth exploration of the financial management framework within a Community Health Center (CHC). We will begin by examining the structure of the CHC finance department, highlighting the roles and responsibilities that ensure efficient and compliant financial operations. The discussion will then move to the systems and technologies utilized by the finance team to manage financial transactions, reporting, and analysis effectively. We will delve into key financial ratios essential for assessing the health center's financial performance and sustainability. Finally, we will focus on the each CHCs responsibility to safeguard the organization's assets, ensuring that the CHC maintains fiscal integrity while achieving its mission of providing quality healthcare to the community.

Jeff Allen, Partner, Forvis Mazarse

2 CPE Specialized Knowledge – Technical/ 1.75 CEU

12:30 – 1:30 pm

Lunch

1:30 – 3:00 pm

Introduction to The Community Health Center Compliance Manual and Budgeting for the 330 Grant

This session offers a comprehensive introduction to the Community Health Center (CHC) Compliance Manual and the intricacies of budgeting for the 330 Grant. Participants will gain a thorough understanding of the compliance framework that governs CHCs, ensuring they can navigate the complex regulatory landscape effectively. The session will provide practical insights into the key sections of the Compliance Manual, focusing on how to align CHC operations with federal guidelines and maintain adherence to best practices.

In the second part of the session, we will dive into the specifics of budgeting for the 330 Grant, a vital funding source for CHCs. Attendees will learn how to develop, manage, and monitor budgets that meet the strict requirements of the Health Resources and Services Administration (HRSA). The discussion will cover strategies for aligning financial planning with grant expectations, ensuring that CHCs can optimize their use of funds while maintaining compliance.

Catherine Gilpin, CPA, Partner, Forvis Mazarse

3.8 CPE Specialized Knowledge – Technical/ 3.25 CEU

Day 1 • Thursday, January 16, 2025, *continued*

3:00 – 3:15 pm

Break

3:15 – 5:00 pm

Introduction to The Community Health Center Compliance Manual and Budgeting for the 330 Grant, *continued*

Day 2 • Friday, January 17, 2025

9:00 – 10:30 am

Introduction to FQHC Revenue process

This session will equip health center staff with essential knowledge and practical skills to navigate traditional and alternative reimbursement models, focusing on the unique considerations for Federally Qualified Health Centers (FQHCs). Attendees will gain a comprehensive understanding of critical revenue cycle and reimbursement mechanisms, including the intricacies of Medicare Prospective Payment System (PPS) reimbursement rates.

Gerveen Williams, Director, NACHC

Catherine Gilpin, CPA, Partner, Forvis Mazarse

1.8 CPE Specialized Knowledge – Technical/ 1.5 CEU

10:30 – 10:45 am

Break

10:45 am – 12:30 pm

Reports that Yield Results:

Key principles for creating and communicating engaging and actionable reports (formerly Management reporting in health centers)

Effective communication of financial and operational information is crucial for the leadership of Community Health Centers (CHCs). This session will focus on the key principles of reporting to both management and the Board of Directors. Attendees will learn best practices for preparing and presenting reports that are clear, actionable, and aligned with the strategic goals of the organization. We will explore the distinct needs of different stakeholders—management requires detailed, operational-level insights to guide day-to-day decisions, while the Board of Directors needs high-level summaries that provide a clear picture of the CHC's overall performance and strategic direction. The session will also cover how to ensure compliance with regulatory requirements and how to communicate complex financial information in a way that is understandable to non-financial board members.

Wes Sternberg, CPA, Partner, Draffin Tucker

2 CPE Specialized Knowledge – Technical/ 1.75 CEU

12:30 – 1:30 pm

Lunch

Day 2 • Friday, January 17, 2025, continued

1:30 – 2:30 pm

Financial Leader Competencies and Professional Development

This session focuses on developing an understanding of the broad scope of the role of the health center financial operations leader, offers an opportunity to examine professional competencies and identify learning opportunities for improving professional competency. Activity; Review the NACHC CFO Competencies and Professional Development Tool. Assignment: Complete the Self-Assessment and Identify potential areas for professional growth and development.

Jeff Allen, Partner, Forvis Mazarse

1.0 CPE Specialized Knowledge – Technical/ 1.0 CEU

3:00 – 4:30 pm

The Current State of the 340B Program

The 340B Drug Pricing Program is administered by the Office of Pharmacy Affairs (OPA) and requires drug manufacturers to provide front-end discounts on covered outpatient drugs purchased by covered entities. During this session we will provide an overall introduction to the 340B program and discuss key compliance and self-audit considerations. We will also address the management of contract pharmacy arrangements, 340B program administrators, and Health Center strategies related to manufacturer restrictions.

Hannah Rowell, 340B A.C.E, Senior 340B Consultant, Draffin Tucker

1.8 CPE Specialized Knowledge – Technical/ 1.5 CEU



ACCOUNTING PROFESSIONALS (CPE)

The National Association of Community Health Centers, Inc. (NACHC) is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org. (Sponsor #108392)

This program was supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) as part of an award totaling \$6,625,000 with 0 percentage financed with non-governmental sources. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by HRSA, HHS, or the U.S. Government. For more information, please visit HRSA.gov.

REGISTRATION FORM

2025 TRAINING

Introduction to CHC Finance

*Understanding the Essential Functions of the HC
Financial Operations Leader*

PARTICIPANT INFORMATION

Name _____

Title _____

Email _____

Organization _____

Address _____

City, State _____ Zip _____

Phone (____) _____ Fax (____) _____

COST INFORMATION*

Early Bird Registration \$875 per person
(if received by January 2, 2025) \$ _____

Regular Registration \$975 per person
(if received after January 2, 2025) \$ _____

PAYMENT INFORMATION

(Payment **MUST** be received with registration form.)

Check (payable to NACHC) MasterCard Visa American Express

Total amount enclosed \$ _____

Card Number _____ Exp. Date _____

Print name as it appears on credit card _____

Cardholder's signature _____

*Note: Registration is not final until NACHC confirmation is received.
This may take up to two weeks from NACHC's receipt of REGISTRATION FORM.*



NATIONAL ASSOCIATION OF
COMMUNITY HEALTH CENTERS®

2025 TRAINING Introduction to CHC Finance

*Understanding the Essential
Functions of the HC Financial
Operations Leader*

THREE WAYS TO REGISTER



ELECTRONICALLY

Online registration is available.
Go to www.nachc.org.
Click Trainings, find the date and
name of the training and click
"register now."



MAIL

Mail Registration to:
NACHC Meetings/Acct. Dept.
7501 Wisconsin Avenue
Suite 1100W
Bethesda, MD 20814
**Mail Registration by
December 26, 2024**



FAX

Send registration form with credit
card information to (301) 347-0457.
**Fax Registration by
December 26, 2024**

**NOTE: Registration forms will not be
processed without payment.**

ATTENDEE CANCELLATION POLICY:

All Cancellations must be in writing and
must be received at NACHC on/before
January 2, 2025.

- Cancellations received on/before
January 2, 2025 will be assessed a
\$100 processing fee.
- Cancellations received after
January 2, 2025 are not refundable.
- Cancellations after the conclusion of
the training are non-refundable.
- Substitutions are encouraged.
- "No Shows" are non-refundable.

To cancel your reservation, please send
a request in writing to the Training and
Technical Assistance Department at
eventlogistics@nachc.com.

NACHC CANCELLATION POLICY:

If NACHC cancels or postpones a
conference or online offering,
NACHC will automatically issue a
100% registration refund.

For more information on our cancellation
policies please contact our offices at
301-347-0400.