



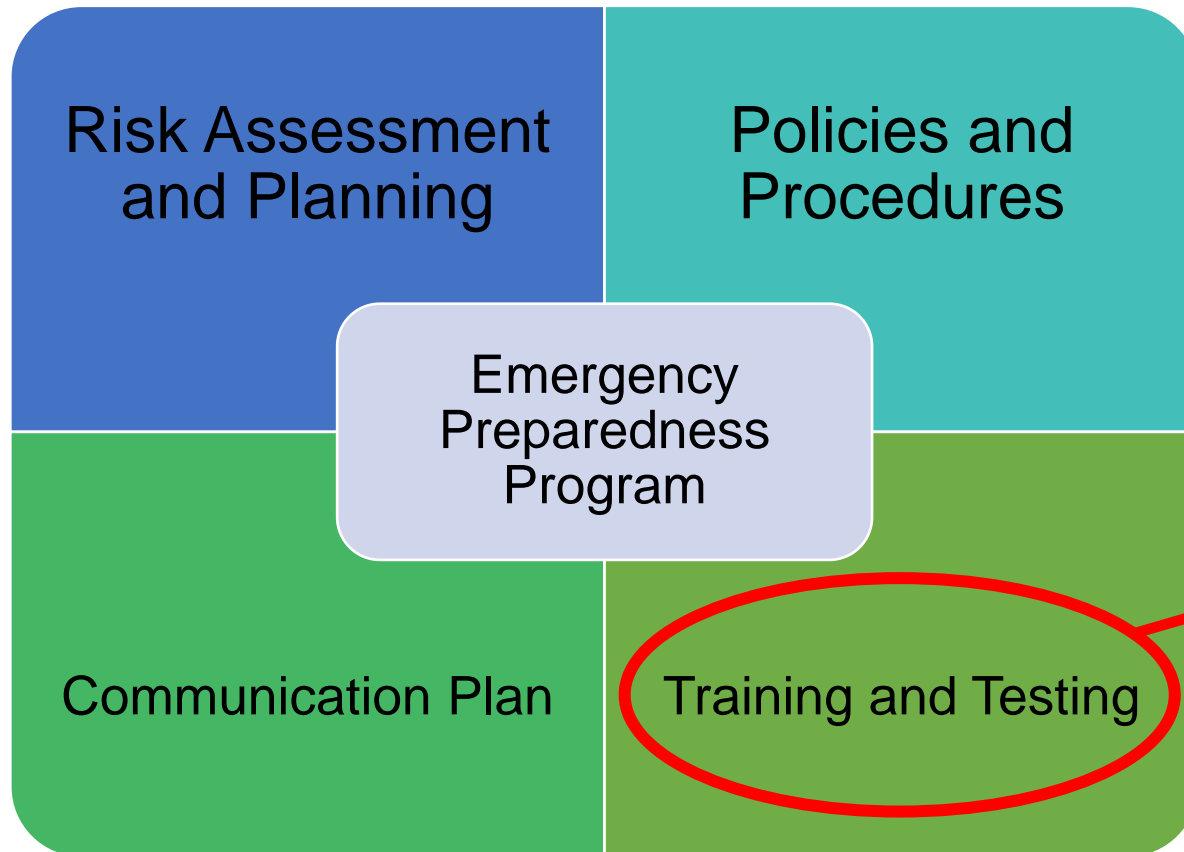
EMERGENCY PREPAREDNESS DRILLS

Alan Malesky
Director of Safety & Logistics



Mission:
To prepare others to be
Safe and Secure

Emergency Preparedness Drills





How does GLBHC
meet requirements?

Training and Testing Program

- Develop and maintain training and testing programs, including initial training in policies and procedures
 - Demonstrate knowledge of emergency procedures and provide training at least annually.
 - Conduct drills and exercises to test the emergency plan.
- Day 1
 - All day orientation
 - Annual training
 - Site drills
 - Exercises/Actual events

Day 1 (Initial training)

Policies,
Procedures,
Guidelines and
Plans

Great Lakes Bay Health Centers 1 of 2

Name (print) _____
Date _____

**2024
New Employee Safety Training Outline
(Day 1)**

<input type="checkbox"/> Employee	<input type="checkbox"/> Student	<input type="checkbox"/> Temp. Employee
<input type="checkbox"/> Intern	<input type="checkbox"/> Resident	<input type="checkbox"/> Volunteer

A. GENERAL SAFETY

1. Safety Director-Al Malesky
2. Safety Manager-Al Rood
3. Safety Mammal
 - a. Locations (Intranet)
4. Emergency Management Plan
 - a. Mitigation
 - b. Prevention
 - c. Preparedness
 - d. Response
 - e. Recovery
5. Personal Protective Equipment
 - a. Issue N95 Voluntary Use
6. Intranet use for **SAFETY**
7. **SAFETY IS EVERYONES RESPONSIBILITY**

B. EC.A ENVIRONMENT OF CARE PLAN

1. Emergency Preparedness Cards
 - a. Required by every phone
 - b. Medical Alert-Medical Emergency
 - c. Facility Alert-Tornado Warning
 - d. Security Alert-Disorderly
 - e. Facility Alert-Fire
 - f. Security Alert-Bomb Threat
 - g. Security Alert-Active Assailant
 - h. Security Alert-Lockdown
 - i. Review how to page through the phones
2. Drills will happen anytime

C. EC.1 SAFETY MANAGEMENT PLAN

1. Tobacco Free policy

D. EC.2.10 SECURITY MANAGEMENT PLAN

- a. Safety/Security Specialist

Last updated 06/07/2023


Emergency Management Plan

Great Lakes Bay Health Centers

Emergency Management Plan

Last Revised 01/17/2024

For more information or questions about this plan contact the Safety Director



Day 1 (continued)

Great Lakes Bay Health Centers

"EMPLOYEE RIGHT TO KNOW"

Name _____ (print) Date: _____

Employee
 Student
 Resident
 Intern
 Volunteer

Information and Training

Information:
These are requirements of the MIOSHA Hazard Communication Standard (part 42 Construction Safety Standard), (part 92 General Industry Safety Standard) and (part 430 Occupational Health Standard)
All operations in their work area where hazardous chemicals are present, location and availability of the written hazard communication program, the list of hazardous chemicals, and the SDS (Safety Data Sheet)

1. Our written Hazard Communication Program is titled "Employee Right to Know" policy EC.3.11 located in our Safety Manual.
2. Our list of hazardous chemicals is the index for our Safety Data Sheets (SDS) they are located on our Intranet, by clicking on internet explorer icon, and then clicking on the top bar of our home page, under **SAFETY**. Each SDS book has its own chemical list. Each site also has a hard copy of each needed SDS book.

Training:
Methods and observations that can be used to detect the presence or release of hazardous chemicals in the work area;
The physical, health, simple asphyxiation, combustible dust and pyrophoric gas hazards, as well as hazards not otherwise classified, of the chemicals in the work area;
Measures the employees should take to protect themselves from these hazards;
Details of the hazard communication program-- including an explanation of the new label elements [product identifier; signal word; hazard statement(s); pictogram(s); and precautionary statement(s)] on shipped containers and the workplace labeling system used by their employer; the new SDS format/sections; and,
How employees can obtain and use hazard information.

1. GLBHC only has two Hazardous Chemical Detection machines, located in the penthouse of the 4th floor of the DRG building and the mechanical room @ the Downtown Dental Center. These Detection machines are only for refrigerant of the heating, ventilation and air conditioning (HVAC) units. (See Refrigerant Alarm Procedure)















Last updated 12/28/21 1 of 5

Great Lakes Bay Health Centers

EMERGENCY PREPAREDNESS CARDS


SITE NAME

Site Address _____ Page Alert Dial ***XX**
City, MI. Zip Code _____
(XXX) Phone Number _____

	FACILITY ALERT WEATHER	
	FACILITY ALERT FIRE	
	MEDICAL ALERT	
	SECURITY ALERT DISORDERLY	
	SECURITY ALERT LOCKDOWN	
	SECURITY ALERT ACTIVE ASSAILANT	
	SECURITY ALERT BOMB THREAT	

Day 1 (continued)

Safety and Environ



Date Due: _____

Name (print)

Today's Date

2024

Safety and Environment of Care Orientation

How to use this checklist: Walk through your site with your manager or mentor/preceptor. Place a check mark on the line after the number/letter, when you have been instructed on this topic. Fill in the blank with specific information, such as the location of a specific item.

I GENERAL SAFETY

A. SAFETY IS EVERYONE'S RESPONSIBILITY.

1. Safety Manual (List Location _____).
2. Intranet use for **SAFETY**. (Demonstrate)
3. Explain how to page through the phones. (List # _____).
4. Incident reports (Explain location on Intranet)


B. SECURITY

1. Safety/Security Specialist (List phone # _____).
2. Access Control Procedure. Always wear your name badge.
3. Security Alert-Disorderly.
 - a. Safety in numbers.
 - b. De-Escalate the event.
4. Security Alert-Lockdown procedure. (Explain).
5. Security Alert-Active Assailant.
 - a. Aware of your surroundings.
 - b. Run-Hide-Fight.
 - c. Safe Room (List closest room _____).
 - d. Night Lock use please show.

C. EMERGENCY PREPAREDNESS

1. Emergency Preparedness Cards.
 - a. List location closest to you _____.
 - b. Use for actual events or drills.
2. Emergency Management Plan (Explain).
3. Medical Alert.
 - a. AED (List location at site _____).
 - b. Crash cart/Box (List location at site _____).
 - c. Explain how to open/unlock the crash cart if applicable.
 - d. Explain their role.
4. Facility Alert-Weather.
 - a. Shelter (Where do you go _____).
5. Security Alert-Bomb Threat. (Go through procedure)

Last updated 06/05/2023 Ver. 9 ACR



New Employee
2024 New Employee SAFETY Orientation
Survey

Date of Safety Training: _____

1. Did safety training meet your expectations? Yes No
2. What would you like to see more training on?

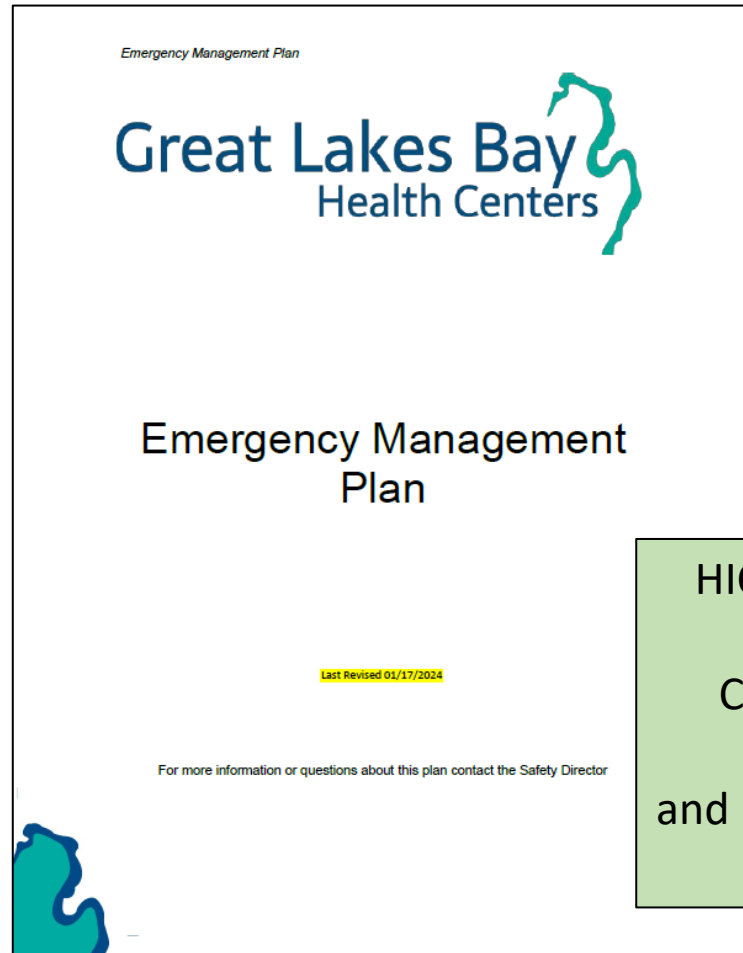
3. How could we improve the Safety training?

4. Additional Comments

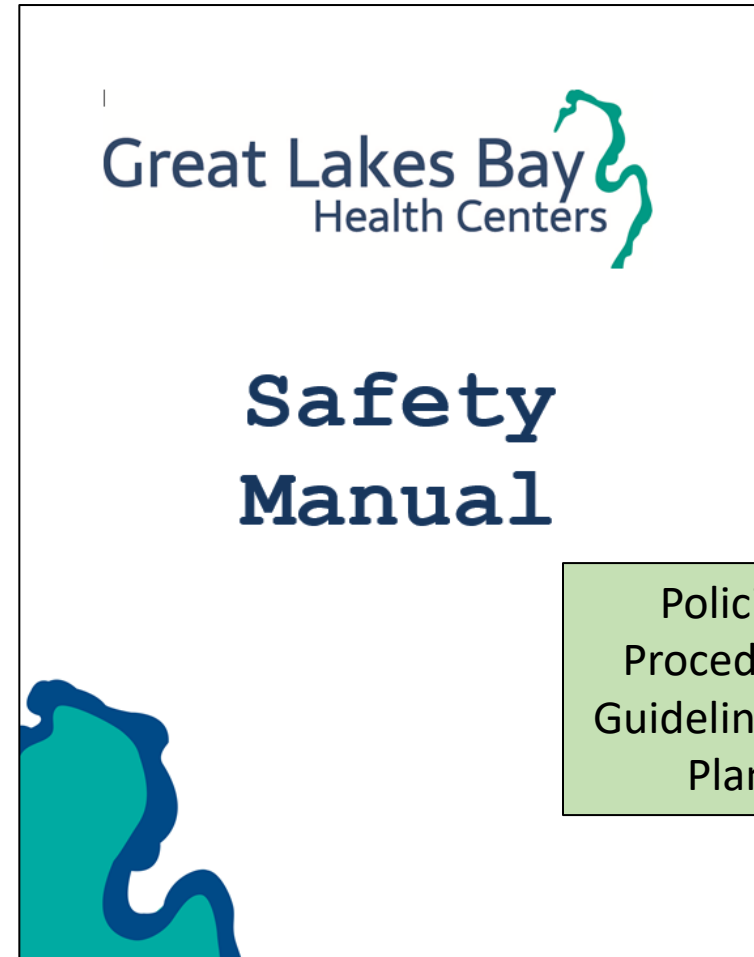
RETURN TO:
ALAN MALESKY
Administration
501 Lapeer Ave.
Saginaw, MI 48607

New Employee SAFETY Orientation Survey 8/23/23

All Day Orientation



HICS Forms,
IRG's
Checklist,
MOU's
and many other
forms



Policies,
Procedures,
Guidelines and
Plans

All Day Orientation

Drills can happen at any time

- Fire
- Hazardous Materials
- Medical
- Security
- Weather

Example:

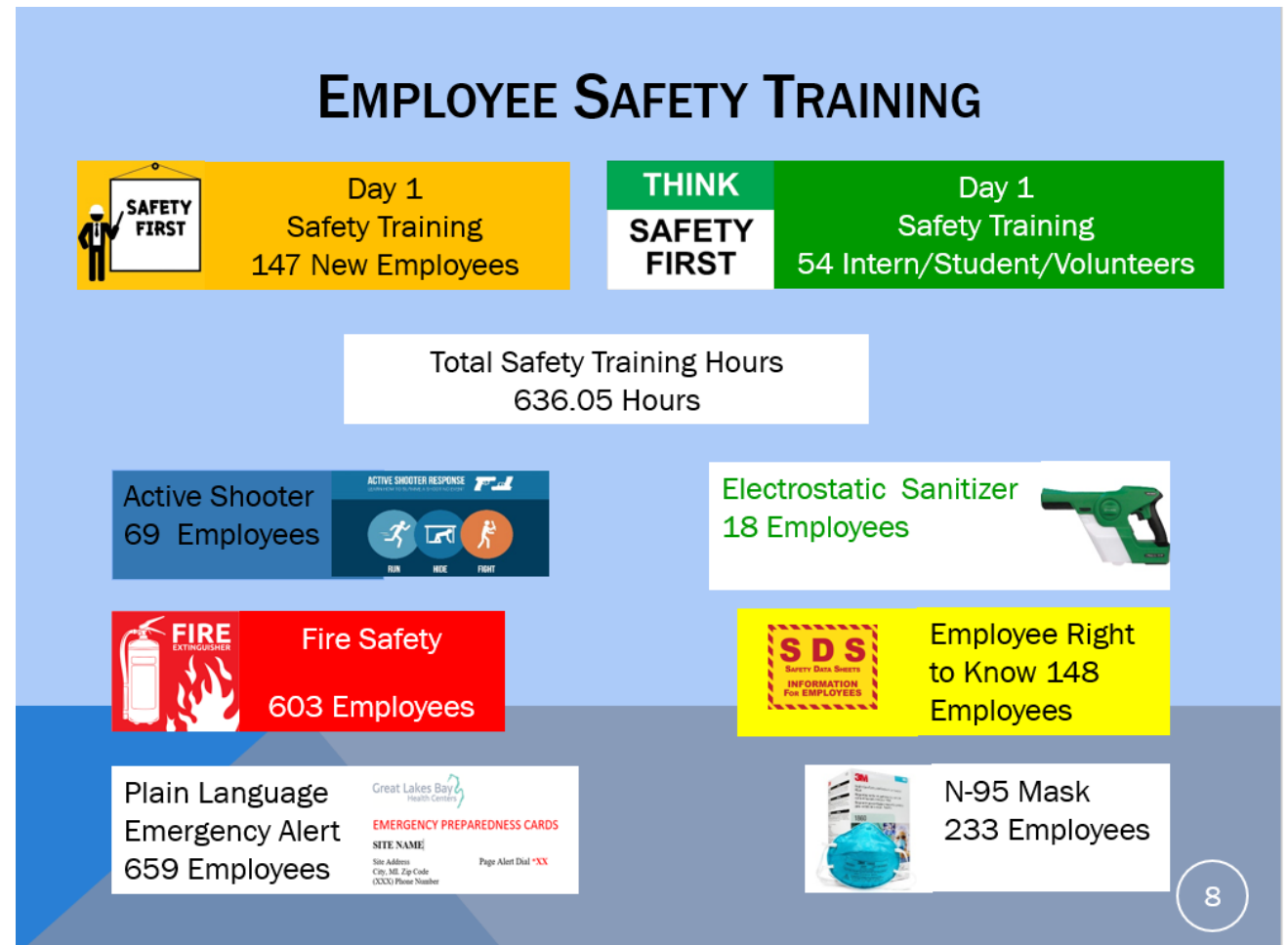
- Eye splash drill
- 3 participants (1 victim, 2 responders)
- Chemical
- Eye wash station
- SDS
- Review (Hot wash)



Annual Training

LMS – Relias

- Basic fire safety
- Blood borne pathogens
- Annual safety test



Site Drills

Read a Mission
Moment Text

2024

Active Assailant Drills

- All sites
- No patients
- Dedicated time
- Safety committee

Stop the Bleed program

- Train the trainer
- 95% goal



Emergency Preparedness Drills

- **2017** Lights Out-(Power outage-TTX and full scale)
- **2018** Prepare to Care-(Pandemic-TTX)
- **2018** A Concert of Sickness-(Pandemic-full scale)
- **2019** You will be Sorry!-(Disturbed person-TTX and full scale)
- **2020** Pandemic Response (Real event)
- **2020** Rebuilding operations-(Pandemic recovery-real event)
- **2021** Cyber crime, not when, but now!) (TTX)
- **2022** No thrills with Toxic Spills-(Hazardous Materials-functional)
- **2023** Dark Web event-(Cyber-real event)
- **2023** Financial loss-(Loss of funding-functional)

Emergency Preparedness Drills

- Full Scale or Functional, TTX, Workshops
- Start small
- Use your HVA
- Sub-Committee to plan, & evaluate
- Goal=Team building, data & decision making
- Preach what you teach....at home & at work
- Outside agencies (requirements)
- Build RELATIONSHIPS!
- Document EVERYTHING!
- Hot wash
- After Action Report (AAR)