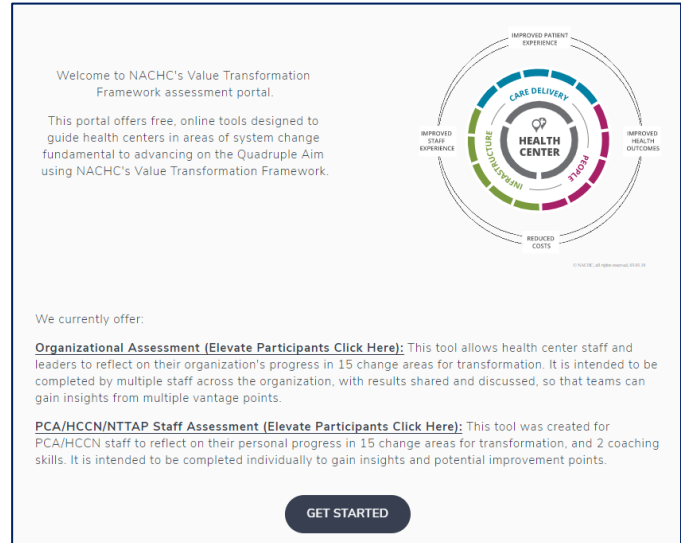


Getting Started: How to Register and Assess in the Value Transformation Framework Assessment

Step 1: Go to reglantern.com/vtf

If you have any trouble accessing the platform, or at any time during the process, email qualitycenter@nachc.org.



Step 2: Sign up with RegLantern

To access the assessment, you will need to register with RegLantern by providing an email and password. Then click the blue "sign up" button at the bottom.

If you are an existing user, go to **Step 4**.

Sign in

Email

Password

[SIGN IN](#)

[RESET PASSWORD](#)

Don't have an account? [Sign up](#)

Sign up

First Name Last Name

Email

Password

Minimum length is 6 characters

By clicking sign up, you agree with RegLantern's [License Agreement](#).

Subscribe to RegLantern email updates and notifications.

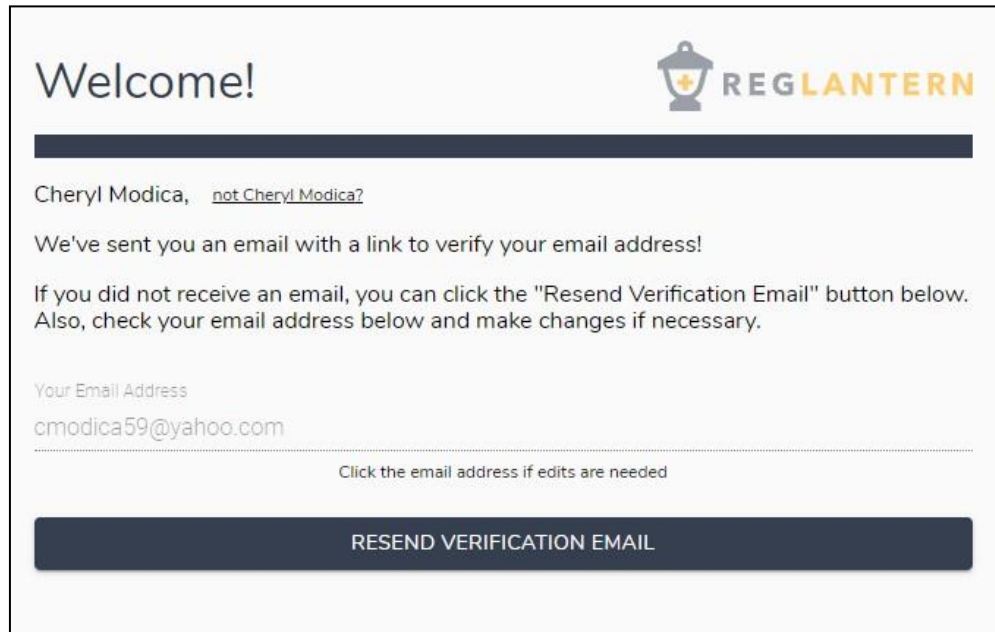
[SIGN UP](#)

Already have an account? [Sign in](#)

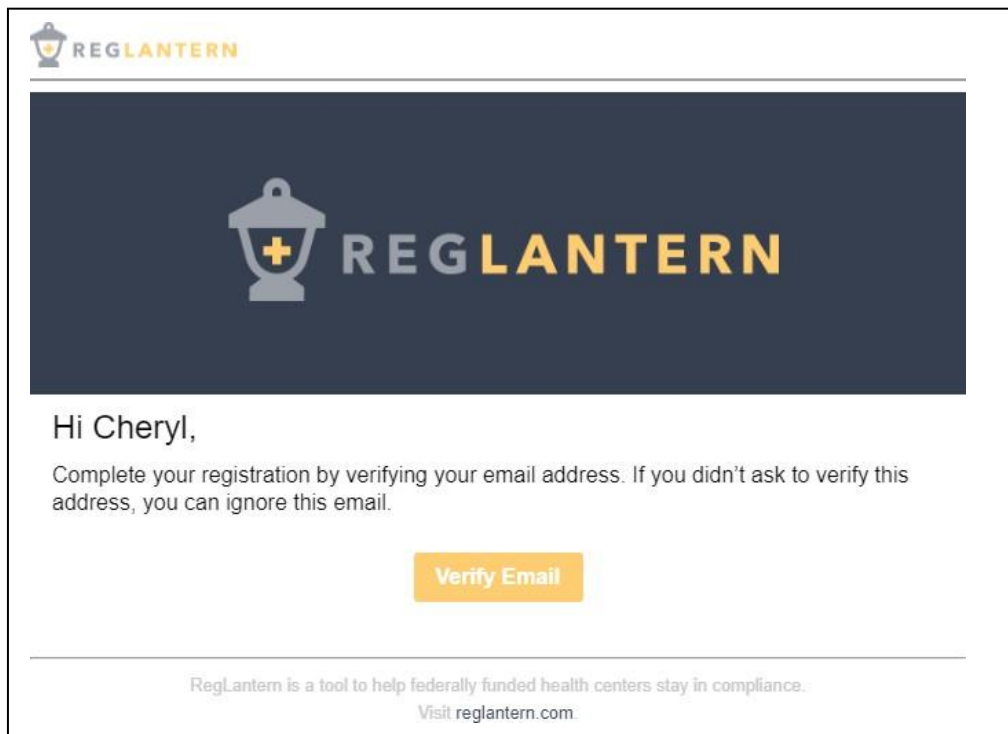
Step 3: Verify your Email

Check the email that you used to register the account to verify your email.

You will receive two emails: 1) a welcome email and 2) an email to verify your account. Be sure to also check your junk and spam folder for the emails.

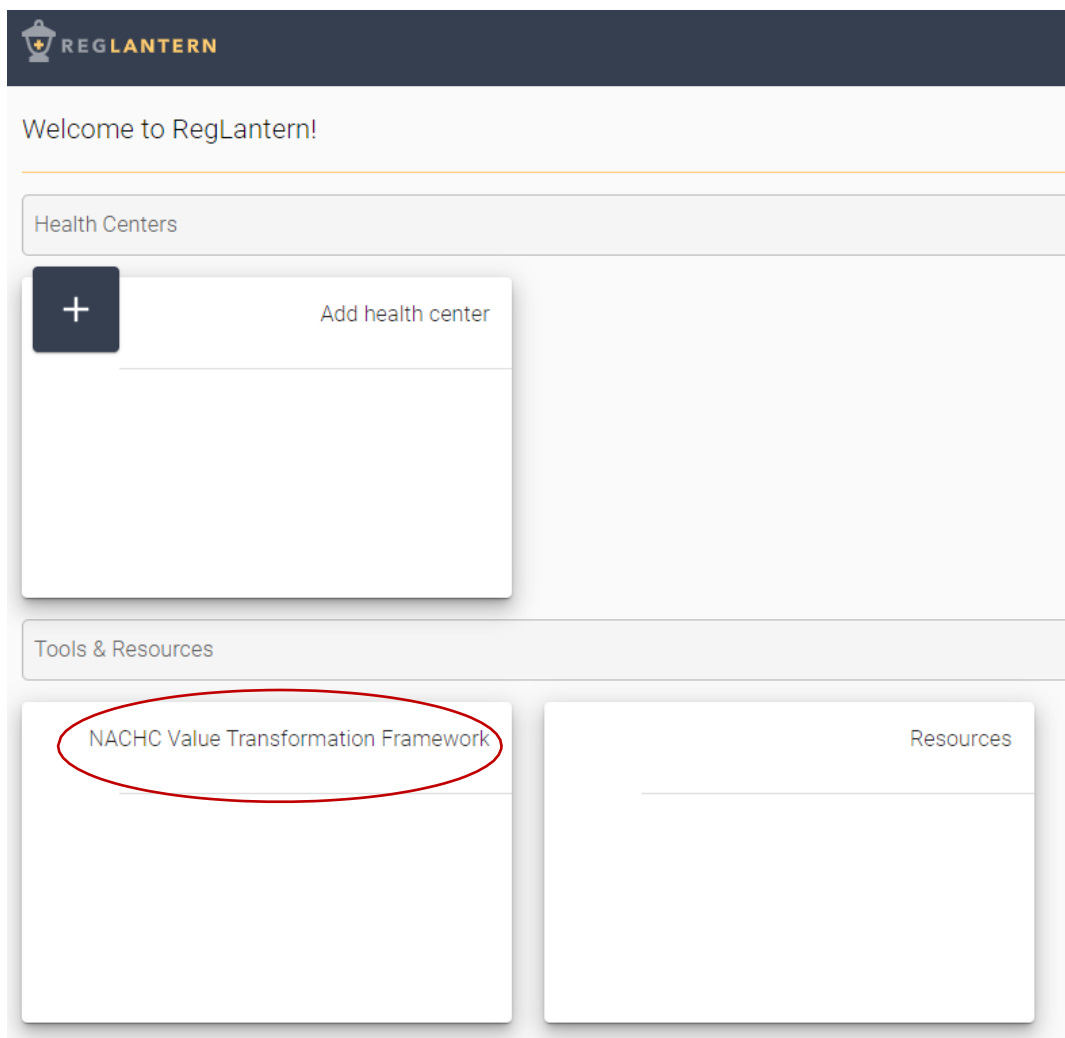


Click "verify email".



Step 4: Access the Value Transformation Assessment

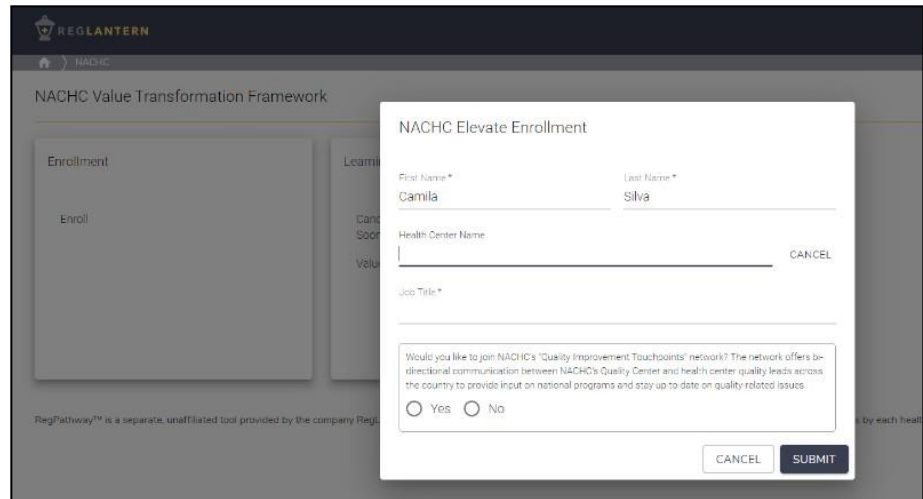
Click “NACHC Value Transformation Framework” under Tools & Resources.



Step 5: Enroll your Organization

Select “Enroll” on the NACHC Value Transformation Framework page to open a pop-up where you can select your organization.

Your organization name will automatically populate as you start to type. If you cannot find your organization, select **“Can’t find your organization”**. A prompt will open, allowing you to add your organization name. Once added, you will need to wait for RegLantern Support to confirm that you are now enrolled with your organization.



PLEASE USE YOUR HRSA APPROVED NAME. DO NOT USE ABBREVIATIONS OR ACRONYMS.

Step 6: Assess

FOR HEALTH CENTERS

Click "My organizational assessment" The 15 item assessment will take approximately 15 minutes.

Is this your first time completing an assessment?

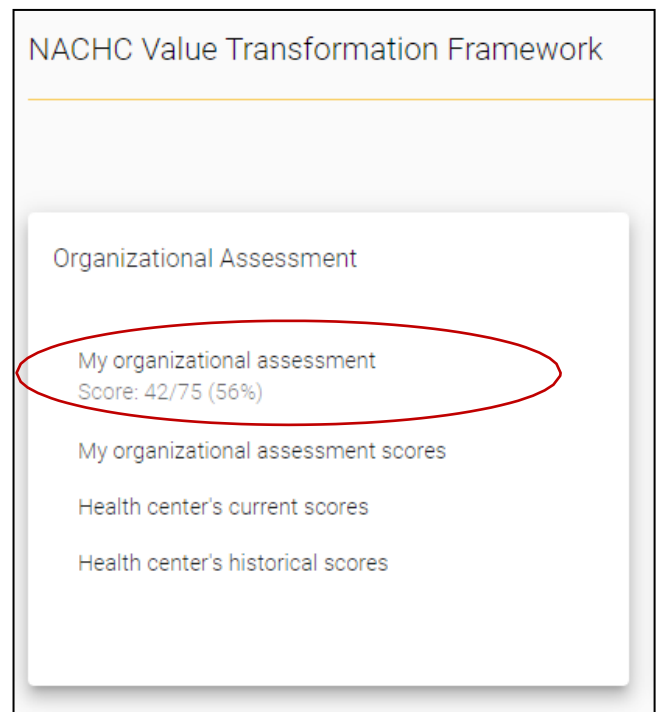
Once you have opened the assessment:

- Select each of the 15 Change Areas (Improvement Strategy, Health Information Technology, etc.) to reveal the definition of the Change Area as well as the 5 levels (Learning to Expert).
- After reading over the 5 levels, select the level that best describes your health center.
- Once you have selected all 15 answers, click “Submit to NACHC” to complete your assessment.

Have you previously completed an assessment?

When you open the assessment, your most recent scores will still appear. Follow the steps below to update your assessment:

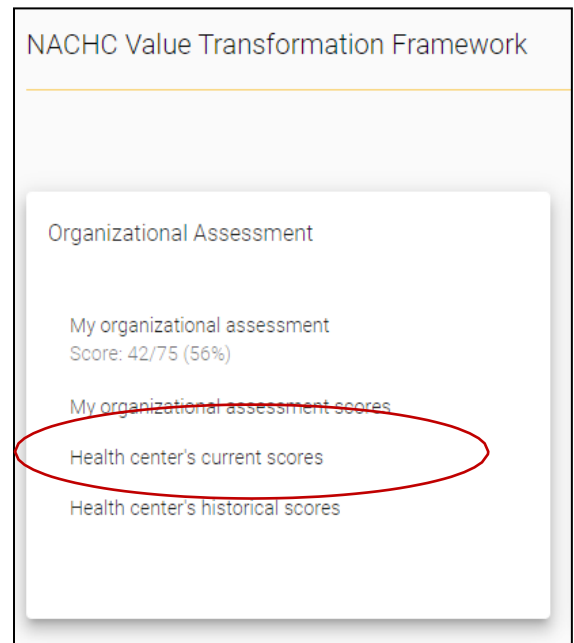
- Review your responses from the previous assessment to determine if they still describe your organization’s current state.



- If you decide any of your scores should change, select the most appropriate response for your health center. Once you feel that all your scores appropriately reflect your health center, click “Submit to NACHC”
- Even if you decide that no scores have changed since your previous assessment, click “Submit to NACHC” to signal that you have completed all the steps above.

Would you like to see how your colleagues assessed your organization?

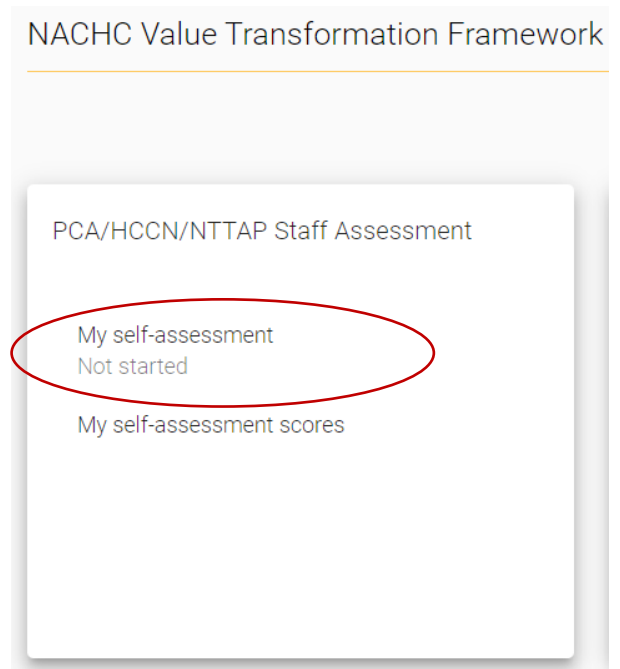
- Select “Health center’s current scores” to see your organizational current average. See screenshot on right.



FOR PCAS, HCCNS, & NTTAPS

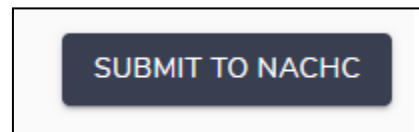
Click "My organizational assessment". The 17-item assessment will take approximately 17 minutes. Once you have opened the assessment:

- Select each of the 17 Change Areas (Improvement Strategy, Health Information Technology, etc.) to reveal its definition as well as the 5 levels (Learning to Expert).
- After reading over the 5 levels, select the level that best describes your skillset.
- Once you complete your assessment, click the “Submit to NACHC” button at the bottom of the page.



Step 7: Submit to NACHC

Once you complete your assessment click the “Submit to NACHC” button at the bottom of your page.



Thank you!

Have questions? Email us at qualitycenter@nachc.org.