**COVID-19 Safety Measures**

All staff and patients must properly (mouth and nose must be covered) wear a face mask in the clinic.

Check your temperature before you clock in. Must go home if temperature is above 99.4 F.

Staff with flu like symptoms must go home. Return to work after 72 hours free of symptoms without the use of any medication.

Staff with exposure to COVID-19 are required to quarantine for minimum 14 days.

Practice social distancing.

Restricted capacity in the lunch room, varies by location. If possible, eat your lunch at your workstation.

Stagger lunch hour. One group will take their lunch at 12pm and the other group at 1pm.

No pharmaceutical sales representatives.

Check patient’s temperature upon entering the clinic and screen for flu like symptoms.

Reserve first 2 hours for Senior appointments.

Routine visits during the morning and sick visits during the afternoon.

When scheduling in-person visits, screen for flu-like symptoms.

Continue to do telehealth until end of September (this will most likely be extended).

No more than 2 patients at a time in each waiting room. Kindly ask patients to wait outside or in their car.

Only the patient is allowed in the exam room with the provider. EXCEPTIONS: one parent for minors and one care giver for elderly patients.

For adult nurse visits, find their vaccines ahead of time. This will help shorten their time in the clinic.

Disinfect the waiting area, MA room, and exam room in between patients.