

# REGISTRATION FORM

## Introduction to the Health Center Program:

*Tools for Building and Enhancing Your Health Center*

### PARTICIPANT INFORMATION

Name \_\_\_\_\_

Title \_\_\_\_\_

Email \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

### COST INFORMATION\*

Early Bird Registration \$875 per person \$ \_\_\_\_\_  
(if received after January 15, 2025)

Regular Registration \$975 per person \$ \_\_\_\_\_  
(if received after January 26, 2025)

\* Registration cutoff date (Last day to register online): April 9, 2025.

### PAYMENT INFORMATION

Check (payable to NACHC)  MasterCard  Visa  American Express

Total amount enclosed \$ \_\_\_\_\_

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Print name as it appears on credit card \_\_\_\_\_

Cardholder's signature \_\_\_\_\_

**Note: Registration is not final until NACHC confirmation is received. This may take up to two weeks from NACHC's receipt of REGISTRATION FORM. DO NOT mail after January 8, 2025 or fax your forms after January 22, 2025.**



NATIONAL ASSOCIATION OF  
COMMUNITY HEALTH CENTERS®

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January 29–30, 2025  
Virtual Only

### THREE WAYS TO REGISTER



#### ELECTRONICALLY

Online registration is available. Go to [www.nachc.org](http://www.nachc.org). Click Training & Events, find the date and name of the training and click "Register Now."



#### MAIL

Mail Registration to:  
NACHC Meetings/Acct. Dept.  
7501 Wisconsin Avenue  
Suite 1100W  
Bethesda, MD 20814

**Mail Registration by  
January 8, 2025.**



#### FAX

Send registration form with credit card information to (301) 347-0457.

**Fax Registration by  
January 22, 2025**

**NOTE: Registration forms will not be processed without payment.**

### ATTENDEE CANCELLATION POLICY:

All Cancellations must be in writing and must be received at NACHC on/before **January 15, 2025**.

- Cancellations received on/before **January 15, 2025** will be assessed a \$100 processing fee.
- Cancellations received after **January 15, 2025** are not refundable.
- Cancellations after the conclusion of the training are non-refundable.
- Substitutions are encouraged.
- "No Shows" are non-refundable.

To cancel your reservation, please send a request in writing to [trainings@nachc.com](mailto:trainings@nachc.com).

### NACHC CANCELLATION POLICY:

If NACHC cancels or postpones a conference or online offering, NACHC will automatically issue a 100% registration refund.

For more information on our cancellation policies please contact our offices at 301-347-0400.