#### **ORDER FORM**

# Career & Leadership Coaching Services PARTICIPANT INFORMATION

Name	
Email	
	(enter "NA" if non-member)
Organization	
Address	
	Zip
Dhana /	Eav /

Registration is not final until NACHC confirmation is received.

This may take up to two weeks from NACHC's receipt of REGISTRATION FORM.

### **REGISTRATION** (check one)

Options	NACHC Member Rate	NACHC Non-Member Rate	
Individual 'Spot Coaching'	\$ 294.55	\$ 368.25	
(One 1-hour session)	\$ 294.55	\$ 368.25	
Individual Coaching Package	64.665.50	¢2.004.00	
(Six 1-hour sessions)	\$1,665.50	\$2,081.90	
Group/Team 'Spot Coaching'			
(One 2-hour session)	\$1,039.50	\$1,299.40	
Group/Team Coaching Package			
(Four 2-hour sessions)	\$3,927.00	\$4,908.75	
Customized Workshop (24 staff)	AC 075 00	40 500 75	
(4-hour session)	\$6,875.00	\$8,593.75	
Individual PRISM Package	ć 525.00	<b>6</b> 656.25	
(assessment + coaching session)	\$ 525.00	\$ 656.25	
Team PRISM Package	*Purchase 3-10 Individual PRI	SM Packages AND a	
(individual assessments +	Customized Workshop and receive a FREE Team		
coaching + custom workshop)	PRISM report to inform the Custom Workshop		

#### **PAYMENT INFORMATION**

Note: Payment MUST accompany registration form. DO NOT fax forms WITHOUT payment information.

Please check your method of payment	•		
check (payable to NACHC)	MasterCard	Visa	_ AMEX
Total Amount:	_		
Card Number		Exp. Date	
Print name as it appears on credit card	l		
Cardholder's signature			



Complete this form and submit by email to trainings@nachc.org

Or

Mail with payment to NACHC 7501 Wisconsin Ave Suite 1100W Bethesda, MD 20814 Phone: 301/347-0400

Or

Fax to 301/347-0457

## NACHC's Purchasing Policies For Coaching Packages

- Within 72 hours of purchase, NACHC will communicate instructions to begin coaching session(s).
- Coaching sessions and coaching packages are non-refundable.
   NACHC and CEEK will make every best effort to ensure all purchases are fully utilized by the purchasing organization/staff. Email trainings@nachc.org should a coaching recipient leave the organization before completing a full coaching package.
- Individual and group conversations are treated as confidential within the professional boundaries of coaching.
- Travel expenses for in-person workshops are not included and will be contracted directly between CEEK and the purchasing organization.

For a full list of purchasing policies please visit the coaching website at www.nachc.org/nachc-career-leadership-coaching-services/

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