

2021



BECOMING A HEALTH CENTER PROGRAM LOOK-ALIKE

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Module 2



MODULE 2: Getting Ready to Become a Health Center Program Look-Alike

Module 2 Notes

Lesson 1: Look-Alike Eligibility Requirements

Lesson 2: Understanding HRSA Compliance Requirements

Lesson 3: Key Decisions in the Planning Process

Lesson 4: Defining Your Scope of Project

Lesson 5: Getting Ready to Apply

Schedule 2 Activity: Reflect on Common Hurdles in Look-Alike Initial Designation Planning Process
The planning and preparation phase of a Look-Alike initial designation can include a number of challenges. How likely do you think your organization is to face these common hurdles? Use the activity here to think through which of these may be challenges for you.

Suggested Rating Scale:

1 (not at all likely to be a challenge) 2 3 4 5 (extremely likely to be a challenge)

Common Hurdle	Rating
Services and Operations	
Having comprehensive primary medical care be our health center project’s main purpose	_____
Providing all required services	_____
Operating full time (40+ hrs/week)	_____
Providing after hours coverage for all services in scope	_____
Ensuring credentialing and privileging files meet the HRSA requirements	_____
Having and implementing a compliant sliding fee discount program	_____
Board and Management	
Ensuring a compliant board composition (such as having enough patient board members)	_____
Ensuring board is independent and has full authority	_____
Having sufficient key management staff capacity	_____
Collaborations and Contracts	
Developing hospital partnerships, admitting privileges, or formal written relationships	_____
Ensuring collaboration/letters of support from other health centers in the service area	_____
Ensuring services provided via contract or referral arrangements still meet credentialing, privileging, and sliding fee discount program requirements	_____
Other Challenges	
Managing funding until get new Look-Alike reimbursement rates	_____
Service area-related challenges, such as demonstrating that area is not “saturated”	_____

For each item that you rated a 4 or 5, what strategies might you use to overcome these?

What other hurdles do you anticipate encountering? How might you address them?

Module 2 Additional Readings/Resources

1. Eligibility info part of guidance (pgs 8-9)
2. Application and Submission Info part of guidance (pg. 10)
3. Appendix A of LAL guidance (pgs 51-53)
<https://bphc.hrsa.gov/sites/default/files/bphc/programopportunities/lookalike/pdfs/LALidinstructions.pdf>
4. [Health Center Program Requirements](#)
5. [Health Center Program Compliance Manual](#)
6. [Site Visit Protocol](#)
7. [UDS Mapper](#)
8. [MUA/MUP Find](#)
9. [Credentialing and Privileging File Review Resource](#)
10. [Form 5A](#)
11. [Health Center Self-Assessment Worksheet for Form 5A](#)
12. [Form 5A service delivery method descriptors](#)
13. [Form 5A services descriptors](#)
14. [Form 5B](#)
15. [Getting started in the EHBs video](#)
16. [Sample application components on the HRSA TA site](#)
17. [EHBs User Guide](#)
18. [SAM.gov](#)